



Job Title: Director of Taxation

Reports to: Chief Financial Officer

Location: Pittsburgh, PA, USA or Remote; Occasional Travel May Be Required

Company Overview:

Liberated Syndication (Libsyn) pioneered the system to host and publish podcasts in 2004. Today, we are one of the industry's largest podcast and advertising networks with over 75,000 customers serving 6 billion downloads a year. We build products that are easy to use, so our customers can focus on creating great content. We provide a working environment that is challenging, exciting, collaborative and most importantly, fun.

We love problem solvers, geeks, artists, dreamers, doers, visionaries, fixers, and facilitators. With the industry undergoing explosive growth, podcast advertising is expected to exceed \$2 billion in 2023. Why not be part of that growth and apply to become part of the Libsyn Team? Your unique skill set might be exactly what we are looking for...and did we mention that our benefits are GREAT!?

Job Summary:

Directs and oversees organization's tax compliance, policies and objectives. Monitors reporting and planning to ensure compliance with all applicable tax statutes. Ensures accuracy of tax returns and provides short and long-term strategies to minimize the organization's tax obligations.

Duties/Responsibilities:

- Responsible for overall tax compliance, including state and Federal income taxes, state sales taxes, international VAT taxes, and all other tax matters that may arise.
- Identify when new filing requirements are triggered in all jurisdictions as the business grows rapidly.
- Perform quarterly tax review to determine tax provision entries.
- Ensure appropriate internal controls are in place over accounting for income taxes.
- Maintain proper documentation and support for all tax filings.
- Draft necessary memos on critical tax positions taken .
- Determine when outside expertise is required and manage all such third party relationships.
- Ability to build support team as workload dictates.

Required Skills and Abilities:

- Candidates must be highly organized and demonstrate great attention to detail.
- Excellent verbal and written communication skills.
- Excellent time management skills with a proven ability to meet deadlines.
- Strong analytical and problem-solving skills.

- Ability to function well in a high-paced environment.

Education and Experience:

- Bachelor's degree in accounting
- Minimum 5 years of hands-on tax experience, including some exposure to state and Federal income tax, sales taxes, and VAT
- Masters in Taxation and/or CPA preferred

Benefits:

- Competitive salary and bonus commensurate with experience
- Medical, Dental and Vision Coverage
- Long-Term Disability Coverage
- 401(k) Saving Plan
- Paid Vacations and Holidays
- Flexible/Remote Work Arrangements
- Educational Opportunities

Equal Employment Opportunity Policy:

The Company is an equal opportunity employer. Applicants for employment are, and will be, recruited, selected and hired, and employment decisions are and will be made, without discrimination on the bases of race, color, religion, sex, age, national origin or disability. This policy applies to new employees, promotions and all personnel actions within the organization.

The Company prides itself on the contribution it makes to the community. It is the intent of the Company to comply with all federal, state and local laws relating to equal employment opportunity.